

# Developing a Copyright Application for Small Institutions

Sheila Swan,  
Copyright Officer

# Starting Point

- Old database at end of life
- commercial available options not cost effective
- Course pack creations – minimal use of e-reserves
- Multiple Curriculum development teams
- Small Copyright Office

# Deciding factors

- Copyright Act 2012
- Supreme Court decisions of 2012
- Fair Dealing Guidelines
- Decision not to renew Access Copyright Licence
- Increase our Due Diligence and keep the Copyright workload manageable
- Improve Access to Copyright Records
- Improve record keeping

# Project Goals

To create a Copyright Application that would:

Provide Faculty/Staff and Students with an user friendly, online tool to apply the fair dealing guidelines.

Create a replacement Database

- Keep all existing records

- Make it accessible to all faculty and staff

- Ability to attach documents to the records

- Make it searchable

Maintain a manageable workload in the Copyright Office

# Team Members

Project Sponsors (Academic Innovation & Applied Research, ITS)

Project Manager

Subject Matter Expert

Business Analyst

Systems Analyst – Software Developer

Systems Analyst – Use Case Scenarios

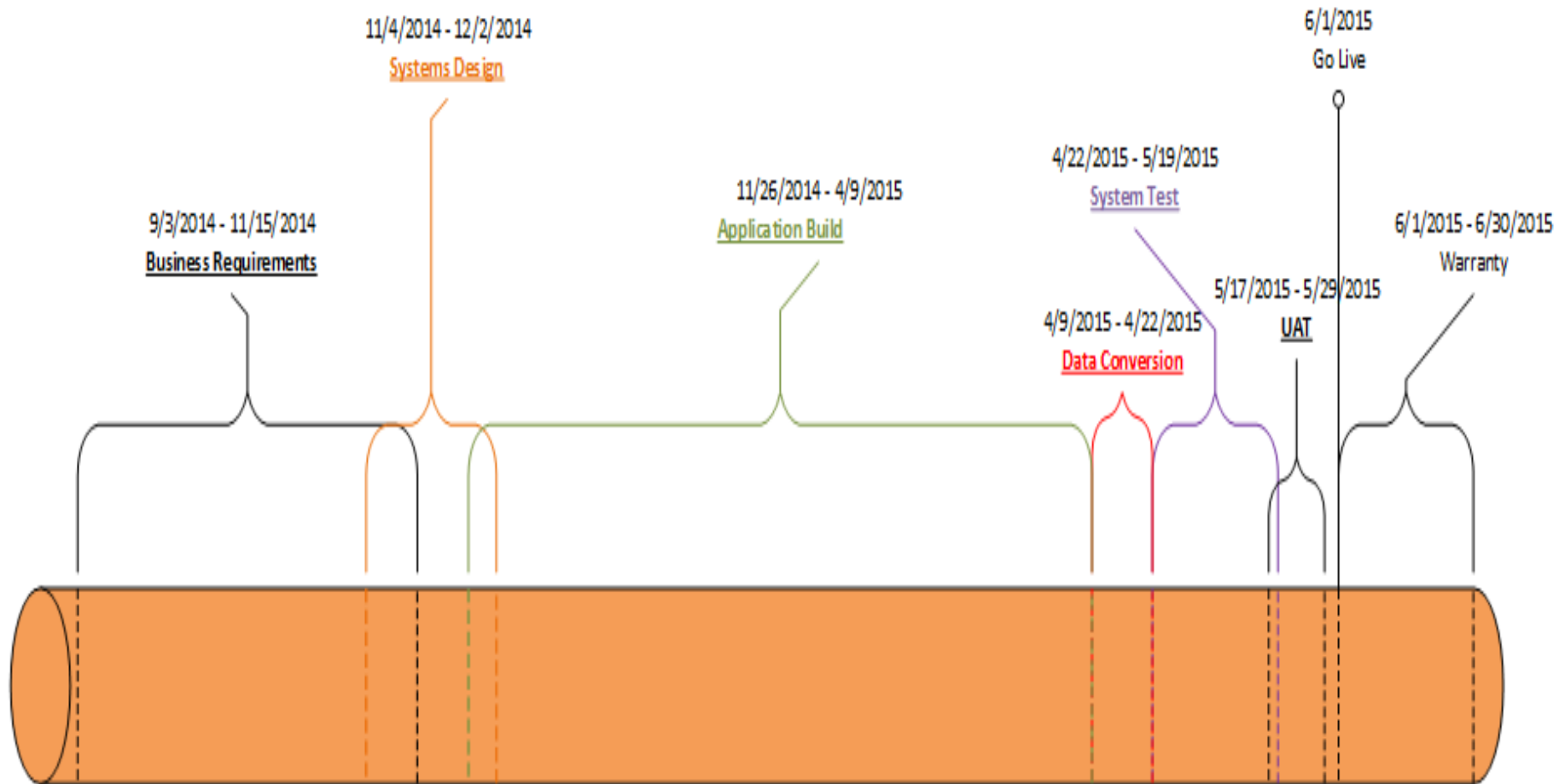
Systems Analyst – Conversion Analysis

Systems Analyst – Report Developer

# Consultations

Volunteer from Copyright Officers from Alberta Institutions  
Internal Faculty/Staff  
Legal Counsel

# Time Line



# Final Product - Copyright Evaluator

The Copyright Evaluator takes the Fair Dealing Guidelines and uses an online application that goes through the Fair Dealing Test in a user friendly way.

It provides the user with an immediate response. Fair Dealing or requiring review.

Submits requests to the Copyright Office for works that need review

It maintains a centralized, searchable database of copyright records.



# Copyright Evaluator

- <https://copyright.bowvalleycollege.ca>
- There is also a student version.

Welcome to the BowValley College Copyright Evaluator

Please choose your entry point:

BVC Staff

Student

# Starting the Copyright Evaluator

## Fair Dealing Evaluator

[Evaluator](#) [About](#) [Getting Started](#) [Glossary](#)

[Start Evaluation](#)

[Factor 1 - Purpose](#)

[Factor 2 - Character](#)

[Factor 3 - Amount](#)

[Factor 4 - Alternative](#)

[Factor 5 - Nature](#)

[Factor 6 - Effect](#)

# Start Evaluation

## Fair Dealing Evaluator

Evaluator About Getting Started Glossary

### Start Evaluation

\*Required Fields

#### Contact Information

\*Requester First Name

Sheila

\*Requester Last Name

Swan

\*Job Title

Copyright Officer

\*Department

Learning Resource Services

\*Requestor Phone

(403) 410-1648

\*Requestor Email

sswan@bowvalleycollege.ca

Project / Course Title

Course Code

#### Material Information

\*Date Of Intended Use

ISBN

D.O.I.

Eg: 10.1000/1

Material URL

\*Title Of Work

\*Author1 - First Name

Author1 - Last Name

Author2 - First Name

Author2 - Last Name

Author3 - First Name

Author3 - Last Name

Excerpt of Work to be used

Eg: Essays

Excerpt Author First Name

Excerpt Author Last Name

\*Type of Work

Select

Requestor Comments

# Factor Fields

Factor 2 - Character

Factor 3 - Amount

Describe the **amount** or how much of the work you want to reproduce.

|                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <b>Select all that apply from the examples given.</b>   |
| <input type="checkbox"/>            | The entire work will be reproduced.   |
| <input type="checkbox"/>            | Only a short excerpt of the work will be used: i.e.: 10% of the work, one chapter, a single article from a periodical or newspaper, a single poem, a photograph, diagram, map, chart, an entire entry from an encyclopedia, dictionary or other reference work. |
| <input type="checkbox"/>            | Work is freely available from the internet with no visible notices restricting copying and will be used only for non-profit, educational purposes.  |
| <input type="checkbox"/>            | A significant portion of the work will be used.   |
| <input type="checkbox"/>            | Other   |

*The Fair Dealing Evaluator is a tool for Bow Valley College faculty, staff and students to use to help enable them to comply with the College's Policies, Procedures and Guidelines including: Copyright Policy, Fair Dealing Guidelines, Learner Code of Conduct, and the Academic Honesty Policy. It is expected that all information entered into the Fair Dealing Evaluator is accurate at the time of entry, to the best of the user's knowledge.*

Next

Factor 4 - Alternative

# Reviewing Records

## View Record

Copyright Evaluation Request - ID: 16629

Request Date:

2015-11-25

Request Status

In Progress

Reviewer

Sheila Swan

Additional Access

Select

Contact / Material Information

Usage

Rights Holder / Publisher

Permissions

Evaluator Results

Attached Files

Save Record

# Searching Records

## Search

Author First Name:

Department:

Publisher Name

Requester First Name:

Title of Work:

Author Last Name:

D.O.I.:

Publisher Ref #:

Requester Last Name:

Material URL:

Course Code OR Title:

ISBN:

Request Date:

Request ID:

Request Status:

Select

Search...

# Questions

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